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## NORTHWEST MICHIGAN WORKFORCE DEVELOPMENT BOARD

Monday, August 13, 2007

### MEETING MINUTES

#### Call to Order / Approval of Minutes

Dave Adams, Chair, called the Northwest Michigan Workforce Development Board to order at 6:00 p.m. on Monday, August 13, 2007 at the Traverse City *Michigan Works!* Center, and welcomed everyone. He asked everyone to introduce themselves.

#### Approval of the agenda

Dave asked for the approval of the agenda. There were no additions or changes needed.

Motion by D. Parkes, supported by J. Barnard to approve the agenda. Motion carried.

#### Minutes of June 11, 2007 WDB meeting

Dave asked if there were any changes needed to the WDB meeting minutes from June 11, 2007, which were mailed earlier for review. There being none, he asked for a motion to approve the minutes.

Motion by D. Parkes, supported by D. Eichberger to approve the June 11, 2007 meeting minutes for the WDB as submitted. Motion carried.

#### Public comment

There was no public comment.

#### Financial Report

Charlene Schlueter, Associate Director for Information Services, presented the amended budget for FY 07 (10/1/06 – 9/30/07) and expenditure report for June, 2007. Charlene explained a few new things and answered questions.

Motion by J. Barnard, supported by E. Carter to accept the Budget & Expenditure Report as presented. Motion carried.

#### Healthcare Regional Skills Alliance

Elaine Wood, Deputy Director, let everyone know that the Council of Governments did receive a very large grant from the Department of Labor for the Healthcare Regional Skills Alliance. The grant is for over three years in the amount of \$500,000. Jean Peters has been hired full time to coordinate the Skills Alliance. Elaine then went over the work plan for this project. Discussion took place.

### **No Worker Left Behind**

Bud Shipstead, Director, gave a quick explanation of a new initiative that Governor Granholm has introduced. It's very exciting because the program will allow more people into classroom training.

- a. Overview of Governor's new initiative  
Elaine gave a PowerPoint presentation of the new initiative explaining how the program is going to work and all the relevant policy issues. Through many questions and in-depth discussion, some other changes were identified and recommended. After each topic was discussed Dave asked for a motion.
- b. Policy changes
  - i. Occupations approved for training (revision of existing policy)  
*Motion by M. Marois supported by N. Kalchik to adopt the Occupations Approved for Training.*
  - ii. Assessment process and enrollment priorities for selection of trainees (new policy)  
*Motion by Charles Dillon supported by M. Marois to adopt the Assessment Process and Enrollment Priorities for Selection of Trainees.*
  - iii. Source of last resort (new policy)  
*Motion by M. Marois supported by D. Eichberger to adopt the Source of Last Resort.*
  - iv. Financial caps on classroom training (revision of existing policy)  
*Motion by C. Dillon supported by D. Eichberger to adopt the Financial Caps on Classroom Training.*
  - v. Residency (revision of existing policy)  
*Motion by D. Eichberger supported by M. Marois to adopt the Residency Policy.*
  - vi. Supportive services while in training (new policy)  
*Motion by D. Smith supported by N. Kalchik to adopt the policy on Supportive Services while in Training.*
  - vii. Impact on performance standards (information & discussion only)  
No Worker Left Behind will seriously affect WIA performance standards and the Department of Labor & Economic Growth has stated that they do not care about that and will attempt to get some kind of waiver from the US Department of Labor. This will remain an issue.

### **Beaver Island Retreat – September 6 –7, 2007**

Dave reminded board members about the retreat again on September 6 & 7<sup>th</sup>. There will be good food and a very fun time.

### **Other**

A question was asked at one of Dave's other board meetings about illegal activities with an employee at one of the MI WORKS! offices. Elaine explained that the Record Eagle had reported on this incident in the paper, but they got the information wrong - she was NOT a MI WORKS! employee; she was a State employee. The Record Eagle has been contacted and told that she is NOT a MI WORKS! employee, but it continues to be misleading since she worked out of the Michigan WORKS! Center. There are several partner agencies in the MI WORKS! Center and they are not supervised by the MI WORKS! staff.

No further business was brought up, so the meeting was adjourned by consensus at 7:40 p.m.

Respectfully submitted,

Denise Culman  
Recording Secretary

# Please check off your name.

## Sign In

### Sign In Sheet

#### Workforce Development Board

Please Check	Name	Outside Affiliation	<u>WDB Representation</u>
<input checked="" type="checkbox"/>	1. Adams, David	Owner/Operator, Bear Lake Hardware,	Business/Manistee
<input checked="" type="checkbox"/>	2. Barnard, Jim	Owner, Barnard Engineering	Business/Antrim
<input type="checkbox"/>	3. Behring, Daniel	Owner, S.Q.T. System	Business/Manistee
<input type="checkbox"/>	4. Bollman, Ken	President, Saber Tool Company	Business/Wexford
<input type="checkbox"/>	5. Branch, Cynthia	H.R. Manager Avon Rubber & Plastics Inc	Business/Wexford
<input checked="" type="checkbox"/>	6. Carter, Elaine	Area Manager, MI Rehab. Services	Rehabilitation
<input checked="" type="checkbox"/>	7. Crum, Gretchen	Personnel Director, Boyne USA	Business/Emmet
<input type="checkbox"/>	8. Cunningham, Douglas	Sheet Metal Workers Local 7	Labor
<input checked="" type="checkbox"/>	9. Dillon, Charles	President, West Shore Community College	Post Secondary Ed
<input checked="" type="checkbox"/>	10. Eichberger, Don	Manager, H.W. Jencks Inc.	Business/Benzie
<input type="checkbox"/>	11. Hamilton Jr., Dorrwayne	Plant Manager, Politech Machine Corp	Business/Missaukee
<input checked="" type="checkbox"/>	12. Kalchik, Nathan	Project Manager, Kal Excavating Co .	Business/Leelanau
<input checked="" type="checkbox"/>	13. Korthase, Jane	Human Resource Dir. Grandvue Medical Care Facility	Business/Charlevoix
<input checked="" type="checkbox"/>	14. Kuras, Jan	Business Manager, Midwest Forge Co.	Business/Kalkaska
<input checked="" type="checkbox"/>	15. Marois, Mary	Grand Traverse/Leelanau	FIA
<input checked="" type="checkbox"/>	16. Mitchell, Laura	Human Resource Manager, Wayne Wire Cloth Products	Business/Kalkaska
<input checked="" type="checkbox"/>	17. Nugent, Steven	Dir. Of Marketing, Graceland Fruit	Business/Benzie
<input checked="" type="checkbox"/>	18. Parkes, Doug	Manistee County School Board	K12 Education
<input type="checkbox"/>	19. Perdue, Steve	Exec. Director GTP Industries Inc.	Comm.Based Org
<input checked="" type="checkbox"/>	20. Peters, Sue	VP/Human Resources Munson	Business/G.Traverse
<input checked="" type="checkbox"/>	21. Phillips, Thomas	Warden, Pugsley Correctional Facility	Corrections
<input checked="" type="checkbox"/>	22. Rives, Jerald	President, Elk Lake Tool Co.	Business/Antrim
<input type="checkbox"/>	23. Smith, Don	CMH Board Member	At Large
<input checked="" type="checkbox"/>	24. Smith, Jim	NMC/ Tool North, Inc.	Students
<input checked="" type="checkbox"/>	25. Smith, Stafford	Chairman of the Board/Stafford's Hospitality	Business/Emmet
<input checked="" type="checkbox"/>	26. Tencza, Bill	President, Cadillac Chamber of Comm.	Economic Devel
<input type="checkbox"/>	27. Toth, John	President, Central Labor Council	Labor
<input checked="" type="checkbox"/>	28. Tucker, Randy	Dir. Of Operations, Sara Lee Bakery	Business/Gr.Traverse
<input checked="" type="checkbox"/>	29. Ward, Pam	Director, Child Care Connections	Business/Gr.Trave.

August 13, 2007

**Others**  
Please Print **Legibly**

Name

Organization

1.	Lou Neimeth	Kalkaska Commissioner - COG Board
2.	Bob Van Dellen	Baker College
3.	Mike Blanchard	Wexford-Missaukee Area CTC
4.	Jason Jeffrey	TBAISD
5.	Bab Marsh	NCMC
6.	Anne Monroe	NMC
7.	Bud Shipstead	COG
8.	Elaine Wood	COG
9.	Charlene Schlueter	COG
10.	Jan Warren	MI WORKS!
11.	Denise Culman	COG
12.	Deb Vogel	MI WORKS!
13.	Bill Woodrow	MI WORKS!
14.	Paul Unkefer	MI WORKS!
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